



# College *BASE* Order Form for Test Materials



*Instructions for ordering materials: Please print "Ship To" and "Bill To" (if applicable) information, including today's date and your Purchase Order number. Indicate in the "units ordered" column the number of units of each item you are ordering. A complete description of each item appears on the back of this sheet. Prices are valid September 1, 2011 – August 31, 2012.*

<b>Ship Materials To:</b> (Please Print)	<b>Bill To:</b> (If different from Shipping Address)
Date: _____ Purchase Order # _____	
Name _____	Name _____
School _____	School _____
Street _____	Street _____
City _____ State _____ ZIP _____	City _____ State _____ ZIP _____
Telephone No. _____	Telephone No. _____
Email address _____	Email address _____

Description	Item Code	Unit	Units Ordered	Price per Unit	Extended Price
Form LR test booklets (Each package of test booklets contains one <i>College BASE Examiner's Manual</i> .)	59115	50 test booklets/pkg	_____pkg(s)	\$82.00	\$
Form LS test booklets (Each package of test booklets contains one <i>College BASE Examiner's Manual</i> .)	59116	50 test booklets/pkg	_____pkg(s)	\$82.00	\$
<i>College BASE Manual for Test Coordinators and Examiners</i>	59301	One manual	___manual(s)	\$15.00	\$
Answer booklets for Forms LR and LS	59001	50 answer booklets/pkg	_____pkg(s)	\$52.00	\$
<i>Manual for Test Coordinators and Examiners Supplement, Administration of College BASE 1:1</i>	59111	One manual	___manual(s)	\$10.00	\$
Accommodations package with compact disc	59106	One pkg	_____pkg(s)	\$75.00	\$
Accommodations package with compact disc and tactile graphics. Rental only; call <i>College BASE</i> Coordinator to schedule at least one month in advance.	59107	One pkg	1pkg for 2-weeks rental	\$50.00	\$
<i>Students' Guide to College BASE: National Edition</i>	59318	25 student guides/pkg	_____pkg(s)	\$29.00	\$
Shipping charges are prepaid and added to the invoice. Terms are net 30 days.			Sub-Total		\$
* Your order will be sent by UPS ground within 24 hours of order receipt. Arrangements may be made for overnight or 2nd day delivery. Charges for expedited orders will include actual shipping costs, plus 5% of the sub-total.			Shipping & Handling (Add 10% of Sub-Total)*		\$
To receive credit for unused test materials, packages must be returned unopened within 30 days of purchase. Returned materials are subject to a 25% restocking fee.			Order Total		\$

Mail or fax your order to the Assessment Resource Center, University of Missouri.

Address: 2800 Maguire Boulevard  
Columbia, MO 65201

Fax: 1-573-882-8937  
Phone: 1-800-366-8232

Email: [collegebase@missouri.edu](mailto:collegebase@missouri.edu)

## Description of College BASE Test Materials

See reverse side of this sheet for order form.

All *College BASE* test material is applicable for administering same-subject options, basic skills options, and *College BASE 1:1* (Short Form).

*College BASE* test forms are updated regularly and are useable for four years from the date of publication. Each *College BASE* test form is calibrated to ensure comparable scores with other *College BASE* test forms.

Item Code	Item Description
59115	Form LR test booklets with one <i>College BASE Examiner's Manual</i> , useable through AY 2012-2013. (50 booklets/pkg)
59116	Form LS test booklets with one <i>College BASE Examiner's Manual</i> , useable through AY 2011-2015. (50 booklets/pkg)
59301	<i>College BASE Manual for Test Coordinators and Examiners</i> . (Can be ordered individually when extra manuals are needed in addition to the copy provided with each package of test booklets.)
59001	Answer booklets for Forms LR and LS. (50 booklets/pkg)
59111	<i>Manual for Test Coordinators and Examiners Supplement, Administration of College BASE 1:1</i>
59106	Accommodations package designed for students with low vision or for students with normal vision who need the audio version. Includes test questions in audio files on a compact disc. Written material includes: one large-print test form LR, five large-print answer booklets (18 pt bold Arial type is used), one regular-print test form LR, five regular-print answer booklets, and <i>Examiner's Manual</i> . Requires testing center to have personal computer with ability to play MP3 files.
59107	Accommodations package designed for students with no vision who need the audio version. Includes test questions in audio files on a compact disc. Written material includes one regular-print test form LR, one regular-print answer booklet, and <i>Examiner's Manual</i> . All test graphics such as maps and charts presented in tactile form. Requires an individual proctor to administer. Also requires testing center to have personal computer with ability to play MP3 files. <i>Rental only. Phone the College BASE Coordinator at 1-800-366-8232 to schedule rental at least one month in advance.</i>
59318	<i>Students' Guide to College BASE: National Edition</i> , contains guide to test content and other useful information for students preparing to take the exam. The guide to test content is also downloadable from the <i>College BASE</i> website at no charge: <a href="http://arc.missouri.edu/CB">http://arc.missouri.edu/CB</a> .